

## **Underground Storage Tanks**

All underground storage tank installations, repairs, and closure (or “demolition”) must be performed in accordance with section 5:23-3.11B of the Uniform Construction Code of the State of New Jersey. The following information is a checklist of required items which must be submitted to the building department for approval prior to the closure of an underground storage tank permit.

1. For all tank closures, provide manifest for all removed waste oil/fuel referencing jobsite address.
2. For all tank removals, provide manifest for scrap metal disposal of removed tanks referencing jobsite address.
3. In the case where a tank has failed inspection and requires DEP cleanup procedures, provide “No Further Action” letter from DEP referencing jobsite address and case number.

A Certificate of Approval will not be issued until all required documentation has been received by the Building Department.

**BULLETIN 95-1D**  
**CHECKLIST FOR THE CLOSURE OF UNDERGROUND STORAGE TANKS**

Owner of the Tank: \_\_\_\_\_

Address of Site: \_\_\_\_\_

Lot and Block No: \_\_\_\_\_

Certified Contractor: \_\_\_\_\_

The items on this checklist are practices currently accepted by the Department of Environmental Protection. Further explanation can be found in Appendix B of NFIPA 30 and the American Petroleum Institute's Bulletin 1604 entitled "Recommended Practice for Abandonment or Removal of Used Underground Storage Tanks".

- \_\_\_ 1. Owner/contractor reports that the tank was properly cleaned of residual material.
- \_\_\_ 2. Owner/contractor reports that all residual material including water used in cleaning, was properly containerized for proper off-site disposal.
- \_\_\_ 3. Inspection reveals that all affected piping was disconnected/capped/removed.
- \_\_\_ 4. For abandonment in place, tank was observed to be filled and sealed with an appropriate inert material.
- \_\_\_ 5. For removal:
  - \_\_\_ a. Owner/contractor has determined that the tank has been disposed of properly.
  - \_\_\_ b. The tank was rendered free of flammable vapors (e.g. Contractor has tested tank with proper monitoring equipment such as an explosive gas indicator (egi) explosion meter).
  - \_\_\_ \*c. The tank excavation observed to be free of obvious evidence of contamination (e.g. odors, stained soil, free product).
  - \_\_\_ d. Contaminated soil is properly staged on plastic and covered with plastic or equivalent.
  - \_\_\_ \*e. The removed tank was free of obvious corrosion holes or structural failure.

*\* If NO, then immediately contact the 24 hour DEP Hotline at (609) 292-7172 to report a discharge.*

*It is recommended that an excavation which indicates contamination remain open for investigation,*

*where possible. It should, however, be secured for safety reasons.*